



CHIEF PROCUREMENT OFFICE
Matt Brown, General Services

Notice 2014.03

General Services

To: State Purchasing Officers
CMS Bureau of Strategic Sourcing
Agency Procurement Staff
Procurement Policy Board

From: Matt Brown **MB**

Date: September 11, 2013

Subject: 54 New Set-Asides for Small Business

This CPO Notice is effective September 11, 2013 and amends CPO Notices 2013.08, 2013.02, and 2012.04.

Pursuant to the authority granted in Section 45-45 (a) of the Illinois Procurement Code, the chief procurement officer is designating 54 new commodity codes as set-aside for Illinois small businesses. This is in addition to the current 66 set-aside categories, bringing the total number of set-asides for small businesses to 120 categories. The attached list contains all 120 designated categories; the newly added 54 categories are highlighted in gray.

The Small Business Contracts Act (P.A. 97-0307) establishes a goal that not less than 10% of the total dollar amount of State contracts is awarded to small businesses. Adding these additional categories will help agencies reach their small business goal.

Illinois' small businesses and entrepreneurs drive our economy and supporting their growth is key to the state's economic growth. There are over one million small businesses in Illinois and one in two Illinoisans own or work for a small business. Small businesses create two of every three new jobs in the private sector.

The decision to designate 54 additional commodity codes as small business set-asides was made after thoughtful research and analysis. A large supply of vendors providing the goods and services represented by these codes are already qualified in the Small Business Set-Aside Program (SBSP) and the state generates a relatively large number of contracts for these codes.

The addition of these codes increases the number of mandated set-aside categories from 66 to 120. Procurements in the 120 set-aside categories and all contracts of less than \$50,000 must be set-aside for small businesses. Bids or offers received from businesses not qualified in the SBSP will be rejected as non-responsive.

Request for waivers from the set-aside may be made to your State Purchasing Officer for procurements under \$50,000. Requests for waivers from the designated 120 set-aside categories may be made to Scott McKinnery, State Purchasing Officer for Small Business, at Scott.McKinnery@illinois.gov.

If there are any questions regarding this notice, please contact Scott McKinnery at (217) 558-3723 or the Chief Procurement Office at (217) 558-2231.