



CHIEF PROCUREMENT OFFICE
Matt Brown, General Services

Notice 2013.02

General Services

To: State Purchasing Officers
CMS Bureau of Strategic Sourcing
Agency Procurement Staff
Procurement Policy Board

From: Matt Brown *MB*

Date: June 29, 2012

Subject: Court Reporting Set-Aside for Small Business

This CPO Notice is effective July 1, 2012 and amends CPO Notice 2012.04.

Pursuant to the authority granted in Section 45-45 (a) of the Illinois Procurement Code, the chief procurement officer is designating Court Reporting (commodity code S420-320) as a small business set-aside.

Illinois' small businesses drive the economy. There are over one million small businesses in Illinois. More than half of Illinoisans own or work for a small business. Small businesses will create two of every three new jobs.

The Small Business Contracts Act (P.A. 97-0307) establishes a goal that not less than 10% of the total dollar amount of State contracts is awarded to small businesses.

The decision to add court reporting as a small business set-aside was made after careful research and analysis of a number of variables, including the large supply of court reporting vendors in Illinois that qualify and potentially qualify for the Small Business Set-Aside Program (SBSP), the relatively large number and dollar value of State court reporting contracts, and the small supply of large vendors that will be impacted.

The addition of Court Reporting increases the number of mandated set-aside categories from 64 to 65, and is the only change to CPO Notice 2012.04.

If there are any questions regarding this notice, please contact Scott McKinnery at (217) 558-3723.