




**CHIEF PROCUREMENT OFFICE**  
Ellen H. Daley, General Services

## **Notice 2022.11**

### **General Services**

To: Agency Procurement Staff  
Central Management Services Bureau of Strategic Sourcing  
State Purchasing Officers  
Constitutional Offices Chief Procurement Officers and State Purchasing Officers

From: Ellen H. Daley 

Date: February 23, 2022

Subject: Illinois Procurement Bulletin Archive

CC: Procurement Compliance Monitors  
Procurement Policy Board

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This notice is effective immediately.

Beginning February 24, 2022, anyone seeking access to the Chief Procurement Office for General Service's (CPO-GS) *archive* volume of the Illinois Procurement Bulletin (<https://ilgov.sharepoint.com/sites/eecipbarchive>) is required to complete and submit an "Access Request for the Illinois Procurement Bulletin Archive" form. Please use the version of this form (currently v.22.1) located on the CPO-GS' website.

Section 15-1 of the Procurement Code provides that each chief procurement officer is responsible for publishing its volume of the Illinois Procurement Bulletin (IPB) to contain notices and other required information. By August 2018, the CPO-GS replaced its *original* volume of the IPB located at <http://www.purchase.state.il.us/> with the *active* BidBuy volume (<https://www.bidbuy.illinois.gov/>). The *original* volume is no longer available.

The new *archive* volume of the IPB (<https://ilgov.sharepoint.com/sites/eecipbarchive>) contains all records from the *original* volume. The CPO-GS is developing a record retention schedule for the timely destruction of these records and will share the schedule with agencies, including the Constitutional offices, prior to implementation.

If you have questions regarding this notice, please contact your State Purchasing Officer or the Chief Procurement Office for General Services at (217) 558-2231.

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