



## CHIEF PROCUREMENT OFFICE

Ellen H. Daley, General Services

# Notice 2022.01 General Services

To: Agency Procurement Staff  
Central Management Services Bureau of Strategic Sourcing  
State Purchasing Officers

From: Ellen H. Daley 

Date: July 1, 2021

Subject: Submission of Business Enterprise Program Waivers and Exemptions

CC: Procurement Policy Board

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This notice is effective immediately.

Public Act 102-0069 amends Section 7(3) of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act (BEP Act) (30 ILCS 575/) providing that where a particular contract requires a contractor to meet a goal established pursuant to the BEP Act, the contractor shall have the right to request a waiver from such requirements *prior to the contract award*. The Business Enterprise Program Council (Council) shall grant the waiver when the contractor demonstrates that there has been made a good faith effort to comply with the goals for participation by businesses owned by minorities, women, and persons with disabilities.

Section 7(5) of the BEP Act requires each chief procurement officer to maintain on his or her official website a searchable database of the following: (1) waivers granted under Section 7; (2) an agency's written request for an exemption of an individual contract or an entire class of contracts; and (3) and the Council's written determination, which has been delegated to the Business Enterprise Program, granting or denying a request for an exemption of an individual contract or an entire class of contracts.

Within seven (7) calendar days of award of a contract, agencies shall provide to the Chief Procurement Officer for General Services any waivers, written requests for exemption, and determinations described in Section 7 of the BEP Act. Agencies shall email the documentation to Diana Siegrist at [Diana.Siegrist@illinois.gov](mailto:Diana.Siegrist@illinois.gov).

If you have any questions regarding this notice, please consult your State Purchasing Officer or contact the Chief Procurement Office at (217) 558-2231.

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