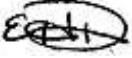




Notice 2021.07 General Services

To: Agency Procurement Staff
Central Management Services Bureau of Strategic Sourcing
State Purchasing Officers

From: Ellen H. Daley 

Date: June 24, 2021

Subject: Purchase of Motor Vehicles Exemption

CC: Procurement Compliance Monitors
Procurement Policy Board

This CPO Notice is effective immediately.

Section 25-75 of the Procurement Code (30 ILCS 500/) provides that (1) all gasoline-powered vehicles purchased from State funds must be flexible fuel vehicles, (2) any vehicle purchased from State funds that is fueled by diesel fuel shall be certified by the manufacturer to run on 5% biodiesel (B5) fuel, and (3) that 15% of passenger vehicles, other than Department of Corrections vehicles, Secretary of State vehicles (except for mid-sized sedans), and Illinois State Police patrol vehicles, purchased with State funds shall be vehicles fueled by electricity, electricity and gasohol (hybrids or plug-in hybrids), compressed natural gas, liquid petroleum gas, or liquid natural gas, including dedicated or non-dedicated fuel type vehicles.

Section 25-75 also provides that the Chief Procurement Officer may determine that certain vehicle procurements are exempt from this Section based on intended use or other reasonable considerations such as health and safety of Illinois citizens.

When an agency wants to procure a vehicle subject to Section 25-75, but whose specifications are not compliant with the Section, the agency shall request that the Chief Procurement Officer for General Services (CPO-GS) determine that the procurement is exempt from Section 25-75(a) or 25-75(b).

This requirement also applies when an agency wants to obtain a vehicle through a release off an already established master contract (ROM).



CHIEF PROCUREMENT OFFICE
Ellen H. Daley, General Services

CPO Notice 2021.07 cont.

Requests for determination of exemption shall be made by completing and submitting to your State Purchasing Officer the *Purchase of Motor Vehicles Exemption Request* form found on the CPO-GS' website. Procurements and ROM are not permitted without CPO-GS approval.

If there are any questions regarding this notice, please ask your State Purchasing Officer or contact the Chief Procurement Office at (217) 558-2231.

- End -