

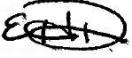


# CHIEF PROCUREMENT OFFICE

Ellen H. Daley, General Services

## Notice 2021.01 General Services

To: Agency Procurement Staff  
Central Management Services Bureau of Strategic Sourcing  
State Purchasing Officers

From: Ellen H. Daley 

Date: July 21, 2020

Subject: Ratification Request

CC: Procurement Compliance Monitors  
Procurement Policy Board

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This CPO Notice is effective immediately.

Section 50-60 of the Procurement Code provides “if any contract or amendment thereto is entered into or purchase or expenditure of funds is made at any time in violation of this Code or any other law, the contract or amendment thereto may be declared void by the chief procurement officer or may be ratified and affirmed, provided the chief procurement officer determines that ratification is in the best interests of the State.”

When a State Purchasing Officer (SPO) determines that a violation of the Procurement Code or any other law has occurred pursuant to Section 50-60, the SPO will notify the agency of the violation and that any resulting contract, amendment, purchase, or expenditure of funds may be void unless the Chief Procurement Officer ratifies and affirms it as being in the best interest of the State. If an agency seeks ratification, then the agency shall complete and submit the “Ratification Request” form. This form may be found on the CPO’s website.

If there are any questions regarding this notice, please ask your State Purchasing Officer or contact the Chief Procurement Office at (217) 558-2231.

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