

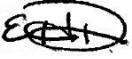


CHIEF PROCUREMENT OFFICE

Ellen H. Daley, General Services

Notice 2020.01 General Services

To: Agency Procurement Staff
Central Management Services Bureau of Strategic Sourcing
State Purchasing Officers

From: Ellen H. Daley 

Date: August 15, 2019

Subject: Qualified Not-for-Profit Agencies for Persons with Significant Disabilities and Joint Purchasing

CC: Procurement Compliance Monitors
Procurement Policy Board

Pursuant to Section 4.05 of the Governmental Joint Purchasing Act, when a State agency procures a Joint Purchase Master Contract (JPMC) from a qualified not-for-profit agency for persons with significant disabilities, the agency shall use the sole source method of procurement and follow the same procedures for sole source contracts in the Illinois Procurement Code and as described in this notice. The Chief Procurement Officer for General Services (CPO) justifies a qualified not-for-profit agency for persons with significant disabilities as a sole economically feasible source due to the organization's employment and empowerment of persons with disabilities.

A JPMC is a contract that the Chief Procurement Officer for General Services (CPO) designates as available to all or certain State agencies, governmental units and qualified not-for-profit agencies for persons with significant disabilities. A qualified not-for-profit agency for persons with significant disabilities is an organization that meets the conditions in Section 45-35(a) of the Illinois Procurement Code and provides supplies or services that the CPO has given procurement preference.

In addition to following the same procurement procedures for a sole source contract, the State agency shall submit the proposed contract to the State Use Committee for an authorization vote. The State agency shall request the State Use Committee review the proposed pricing and approve the proposed contract where the State Use Committee determines the price is fair and reasonable.

This CPO Notice is effective immediately.

If there are any questions regarding this notice, please ask your State Purchasing Officer or contact the Chief Procurement Office at (217) 558-2231.