



# THE UPDATE

## Newsletter

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## Message from the Chief Procurement Officer, General Services



As the Chief Procurement Officer for General Services (CPO-GS), I am so pleased to welcome you to *The UPDate*, the official newsletter for the State of Illinois's Unified Procurement Program (UPP)!

We will be publishing *The UPDate* quarterly to keep Illinois governmental units and

qualified not-for-profit agencies updated about new and expiring joint purchase master contracts and other joint purchasing activities.

Local units of government and political subdivisions are also encouraged to take advantage of our joint purchase master contracts.

We look forward to working with you in 2020 and keeping you up-to-date on the upcoming joint purchasing advancements and opportunities here in the State of Illinois.

Sincerely,

**Ellen H. Daley**  
Chief Procurement Officer,  
General Services

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# What's UPP?

What do you do when State procurement is faced with the retirement of experienced procurement staff, fewer personnel overall, smaller budgets, and increasingly complex procurement laws? Simplifying procurement procedures, shortening procurement timelines, and getting better prices is everyone's goal. UPP is one solution to addressing these needs and the reason for the CPO's push to grow the program.

## Joint purchase contracts produce lower prices.

By standardizing products and services and aggregating requirements, agencies benefit from the combined economies of scale of multiple organizations. The State's joint purchase master contracts are especially advantageous for townships, cities, and county units of government because they benefit from the market share leveraged by the State of Illinois. For example, the Department of Transportation used a cooperative contract with prices 22% less than the retail marketplace and which may result in nearly \$800,000 in savings.

## Joint purchase contracts reduce administrative costs.

With one procurement process and one contract serving multiple State agencies and local units of government, cooperative contracts reduce administrative costs because the preliminary work has been done. For example, the CPO-GS conducted a procurement for small package delivery services. UPP made the resulting contract with UPS available to all State

agencies, local units of government in Illinois, and qualified not-for-profit agencies.

## Joint purchase contracts extend staff resources.

The use of the procurement professionals from one entity allows for the reallocation of internal resources by the other units of government that will use the resulting contract. For example, the Department of Central Management Services procured an office supply contract so that personnel in other State agencies can spend time procuring items specific to their needs. For another example, the UPP participated with thirty-seven (37) other states in NASPO ValuePoint's solicitation and award of IT Cloud Services. The State saved six (6) months by letting Utah solicit, evaluate, and award the resulting contracts.

## Joint purchase contracts are convenient.

Agencies simply select supplies and services from designated joint purchase master contracts, saving considerable time and effort. Taxpayers benefit from cooperative procurement through lower total cost of government, better use of state resources, and more efficient government operations.

*With a value proposition so great, how will the CPO grow the program? Take a look at our strategic objectives and performance metrics!*



## Finding Joint Purchasing Contracts

Joint purchasing contracts can be found on BidBuy, the eProcurement bulletin for the State:

(<https://www.bidbuy.illinois.gov/bsollogin.sdo>). Using the 'Contract & Bid Search' link on the BidBuy login page, search for joint purchasing opportunities using the 'JPMC' or 'MC' keywords in the description box. More ways to find statewide contracts will be included in next quarter's newsletter.



## Process Standardization

We are working hard this quarter to continue with process standardization. In the coming months, be looking out for additional job aids, new naming conventions, user friendly job aid webpage design, permitted users cheat sheet for procurement personnel, and updated streamlined processes for local units of government!



# Strategic Objectives

In addition to implementing operational efficiencies to streamline procedures and best practices, UPP's objectives in Fiscal Year 2020 include:



Vetting and approving two (2) additional cooperative and group purchasing organizations for use.

Publishing ten (10) or more cooperative and group purchasing organization solicitations.

Having State agencies and local units of government use three (3) or more contracts resulting from the solicitations.

Continued standardization of joint purchase processes.

Evaluating a local unit of government's use of BidBuy to locate contracts and place orders.

Conducting a statewide outreach program to re-brand UPP's value to both State agencies and local units of government.

## QUESTIONS?

### Unified Procurement Program

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# Performance Metrics

In Fiscal Year 2020, UPP will measure and report on the following performance metrics to evaluate progress towards strategic objectives:



*UPP will be conducting more outreach and training opportunities in the upcoming quarter. Feel free to reach out to us with any inquiries or suggestions for improvement!*

- Number of joint purchase contracts available to local units of government.
- Number of piggyback contracts.
- Number of joint purchase contracts procured as sole sources.
- Number of joint purchase contracts procured as emergencies.
- Value of purchase orders for all joint purchase contracts used by State agencies.
- Value of purchase orders for all joint purchase contracts used by local units of government.
- Number of cooperative and group purchasing organizations approved for use.



# Recent Joint Purchase Master Contracts

Before you go to bid for an item, did you look to see if the State of Illinois has a joint purchase master contract that can meet your need? Here is a list of the most recent joint purchase contracts! Please be sure to verify permitted contract users!

Contract Number	Short Description	Start Date
20-448DOIT-ADMIN-P-13187	JPMC Linux Statewide Master Contract	10/01/2019
19-448DOIT-ADMIN-P-6643	MC ITRP - Terms and Conditions only	10/01/2019
19-448DOIT-ADMIN-P-6671	MC ITRP - Terms and Conditions only	10/01/2019
20-448DOIT-INFOT-P-13002	EMERGENCY JPMC Linux Statewide Master Contract	10/02/2019
19-416CMS-BOSS4-P-12428	JPMC SALT FOR WATER SOFTENER ZONE 1-2-3	10/11/2019
19-510CPOGS-CPOGS-P-13310	JPMC NVP Car Rental Services	10/11/2019
19-416CMS-BOSS4-P-11213	JPMC RADIO EQUIPMENT	10/11/2019
19-416CMS-BOSS4-P-12041	JPMC GASOLINE DIESEL BIODIESEL FUEL	10/18/2019
20-416CMS-BOSS4-P-13198	Fire Alarm J0210 CMC	10/28/2019
19-448DOIT-INFOT-P-13725	JPMC Corticon Software Maintenance for IES SEFS	11/04/2019
19-416CMS-BOSS4-P-12269	JPMC PAPER RECYCLED UNCOATED OFFSET	11/06/2019
20-448DOIT-ADMIN-P-13872	JPMC IFB - Symantec Security Master	11/06/2019
20-448DOIT-SEC44-P-13230	JPMC IFB - Symantec Security Products Master Contract	11/06/2019
20-416CMS-BOPM4-P-13535	JPMC Waste Hauling	11/15/2019
20-448DOIT-ADMIN-P-14059	MC Fiber Optic Outside Plant Instal.	11/18/2019
19-416CMS-BOSS4-P-12458	JPMC Lab Supplies, Chemicals & Equipment	11/22/2019
19-557THA-INFOT-P-13428	JPMC PB Kronos M&O Contract Services	12/02/2019
20-416CMS-BOSS4-P-13839	JPMC SALT LIQUID SOLUTIONS	12/04/2019
20-448DOIT-INFOT-P-11440	JPMC McAfee Anti-Virus IFB	12/04/2019
19-416CMS-BOSS4-P-12937	JPMC LAMPS, LIGHTING REPLACEMENT BULBS	12/04/2019
19-416CMS-BOSS4-P-11738	JPMC SCHLAGE LOCKS	12/04/2019
19-416CMS-BOSS4-P-11818	JPMC PERSONAL PROTECTION AND SAFETY SBSA	12/04/2019
19-416CMS-BOSS4-P-14014	JPMC Mower Parts, Woods And Alamo Group	12/08/2019
19-416CMS-BOSS4-P-14015	JPMC Mower Parts, Woods And Alamo Group	12/08/2019
19-416CMS-BOSS4-P-13940	JPMC SANITARY NAPKINS	12/08/2019
19-557THA-INFOT-P-14421	JPMC PB NetApp HW and SW	12/11/2019
20-448DOIT-ADMIN-P-14604	MC Fiber Optic Outside Plant Instal.	12/13/2019
20-416CMS-BOSS4-P-14351	JPMC CALCIUM CHLORIDE LIQUID SOLUTION	12/15/2019
20-416CMS-BOSS4-P-14349	JPMC CALCIUM CHLORIDE LIQUID SOLUTION	12/23/2019
20-416CMS-BOSS4-P-14350	JPMC CALCIUM CHLORIDE LIQUID SOLUTION	12/23/2019
20-448DOIT-SEC44-P-14826	JPMC Alternate Data Center Site SEFS	12/28/2019
19-557THA-INFOT-P-14843	JPMC PB Kronos Services	01/01/2020
20-416CMS-BOPM4-P-13531	JPMC Waste Hauling Chicago	01/01/2020
20-416CMS-BOPM4-P-13532	JPMC Waste Hauling Northern	01/01/2020
20-416CMS-BOPM4-P-13533	JPMC Waste Hauling Southern	01/01/2020
20-416CMS-BOPM4-P-13534	JPMC Waste Hauling Central	01/01/2020
20-448DOIT-TELEC-P-14264	JPMC PB NASPO Xerox MFD Printers	01/02/2020

19-416CMS-BOSS4-P-14713	JPMC TONER INK CARTRIDGES SUP	01/06/2020
19-416CMS-BOSS4-P-13265	MC Oxygen Cylinder Tanks and Rentals	01/15/2020
20-466MIL-LNCCH-P-14875	MC UNIFORMS LINCOLNS ACADEMY CADETS	01/15/2020
19-416CMS-BOSS4-P-14897	JPMC Heavy Duty Equipment	02/01/2020
19-416CMS-BOSS4-P-14898	JPMC Heavy Duty Equipment	02/01/2020
19-416CMS-BOSS4-P-14971	JPMC UTG Spreaders And Parts	02/01/2020
19-416CMS-BOSS4-P-13751	JPMC Laboratory Gas Cylinders, Rentals	02/01/2020

## Recent Joint Purchase Master Contract Renewals

Here is a list of the most recent joint purchase master contract renewals!

Contract Number	Contract Description	Renewal Start Date
18-416CMS-BOSS4-P-366	MC HERBICIDES REBID	10/16/2019
18-416CMS-BOSS4-P-406	MC Envelopes Window Custom #9 or #10 BEP	12/01/2019
18-416CMS-BOSS4-P-545	MC FABRIC ASST TWILL & POPLIN ICI	12/05/2019
19-416CMS-BOSS4-P-3636	JPMC Vehicles, Passenger and Cargo Van	12/20/2019
18-448DOIT-INFOT-P-479	MC Laptops Acc,Support	12/28/2019
18-448DOIT-INFOT-P-480	MC DT Computers	01/19/2020
19-416CMS-BOSS4-P-5671	JPMC Knoll Proprietary Brand Furniture	01/25/2020
18-416CMS-BOSS4-P-5922	JPMC BOILER-WATER-WASTE TREATMENT CHEM-	02/16/2020
20-416CMS-BOSS4-P-13582	MC Pork Trimmings for Hill Corr. Ctr.	03/01/2020
18-416CMS-BOSS4-P-567	MC Liquid Bituminous FY18	03/15/2020
18-416CMS-BOSS4-P-569	MC Liquid Bituminous FY18	03/15/2020
18-416CMS-BOSS4-P-570	MC Liquid Bituminous FY18	03/15/2020
18-416CMS-BOSS4-P-750	JPMC VEHICLES, POLICE SEDANS AND SUV	03/15/2020
18-448DOIT-ADMIN-P-367	MC Wireless/Cell Srvc & Eqmt-Secd Vendor	03/24/2020
19-448DOIT-TELEC-P-4689	MC AT&T Wireless Voice, Data, Equipment	03/24/2020
18-416CMS-BOSS4-P-5857	JPMC POSTS, STEEL TUBULAR	03/25/2020

## Expiring Joint Purchase Master Contracts

Here is a list of the joint purchase master contracts expiring this quarter.

Contract Number	Contract Description	Expires	Renewal option?
18-448DOIT-INFOT-P-480	MC DT Computers	01/18/2020	Yes
18-416CMS-BOPM4-P-2048	SMC Waste North, Central & South	01/20/2020	No
18-416CMS-BOPM4-P-2057	MC - Waste Svc @ Chicago Region	01/20/2020	No
PSD4017640	MC NAVISTAR OEM PARTS - DOV/TOLLWAY/JP	1/22/2020	No
PSD4017641	MC NAVISTAR OEM PARTS - DOV/TOLLWAY/JP	01/22/2020	No
18-416CMS-BOSS4-P-431	MC SNOWPLOWS	01/24/2020	Yes
19-416CMS-BOSS4-P-5671	JPMC Knoll Proprietary Brand Furniture	01/24/2020	Yes
17-416CMS-BOSS4-P-18	MC Online Legal Research	01/31/2020	No
18-448DOIT-APP44-P-467	JPMC LAR for Microsoft software products	01/31/2020	No

PSD4018241	MC TRAFFIC COUNTERS, PORTABLE - IDOT	01/31/2020	No
18-416CMS-BOSS4-P-516	JPMC LIGHTBARS, POLICE LED-MODULE RB AND	02/06/2020	No
18-416CMS-BOSS4-P-518	JPMC LIGHTBARS POLICE LED AND EMRGNCY	02/06/2020	No
18-416CMS-BOSS4-P-659	JPMC LIGHTBARS, POLICE LED-MODULE RB AND	02/06/2020	No
19-448DOIT-TELEC-P-6986	JPMC PB purchase from Cogent for Internet Egress	02/06/2020	No
18-416CMS-BOSS4-P-281	MC PAPER FOAM PLASTIC DISP SUPPLIES SUP	02/09/2020	No
PSD4018205	MC FOOD GRADE FILM 34 IN ROLLS ICI SUW	02/09/2020	No
17-416CMS-BOSS4-P-86	MC MINERAL AND PAN OIL FOR ICI	02/14/2020	No
17-416CMS-BOSS4-P-88	MC YEAST FOR IL RIVER CORRECTIONAL IND.	02/14/2020	No
17-416CMS-BOSS4-P-93	JPMC ATTENUATOR, INERTIAL BARREL SYSTEMS	02/14/2020	No
17-416CMS-BOSS4-P-94	JPMC ATTENUATOR, CRASH CUSHION SYSTEMS	02/14/2020	No
18-416CMS-BOSS4-P-5922	JPMC BOILER-WATER-WASTE TREATMENT CHEM-	02/15/2020	Yes
18-416CMS-BOSS4-P-5923	JPMC BOILER-WATER-WASTE TREATMENT CHEM-	02/15/2020	Yes
PSD4018010	MC JUGS CAPS CONTAINERS FOR ICI SBSA	02/15/2020	No
19-448DOIT-INFOT-P-7282	JPMC Piggyback purchase from EnPointe for Adobe Products	02/24/2020	No
PSD4018204	MC BARBER AND BEAUTY SUPPLIES STATE USE	02/24/2020	No
19-448DOIT-ADMIN-P-7321	JPMC Piggyback Adobe	02/25/2020	No
20-416CMS-BOSS4-P-12446	MC Cleaner Degreaser for Menard ICI	02/28/2020	No
18-416CMS-BOSS4-P-234	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-235	MC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-236	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-237	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-238	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-239	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-240	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-242	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-243	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-244	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-245	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-246	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-247	MC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-248	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-250	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-251	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-252	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
18-416CMS-BOSS4-P-253	JPMC Bituminous Mix FY 2018-2020	02/29/2020	No
19-416CMS-BOSS4-P-10002	JPMC BITUMINOUS MIXTURE FY 2018-2020	02/29/2020	No
20-416CMS-BOSS4-P-13582	MC Pork Trimmings for Hill Corr. Ctr.	02/29/2020	Yes
18-416CMS-BOSS4-P-567	MC Liquid Bituminous FY18	03/14/2020	Yes
18-416CMS-BOSS4-P-569	MC Liquid Bituminous FY18	03/14/2020	Yes
18-416CMS-BOSS4-P-570	MC Liquid Bituminous FY18	03/14/2020	Yes
18-416CMS-BOSS4-P-750	JPMC VEHICLES, POLICE SEDANS AND SUV	03/14/2020	Yes
PSD4018210	MC PROPANE GAS (REBID)	03/15/2020	No
PSD4018211	MC PROPANE GAS (REBID)	03/15/2020	No

PSD4018212	MC PROPANE GAS (REBID)	03/15/2020	No
PSD4018213	MC PROPANE GAS REBID	03/15/2020	No
PSD4018214	MC PROPANE GAS REBID	03/15/2020	No
PSD4018215	MC PROPANE GAS REBID	03/15/2020	No
PSD4017653	MC CLEANER AND DELIMER FOR ICI	03/19/2020	No
18-448DOIT-ADMIN-P-781	MC - BMC software products and maint	03/21/2020	No
18-448DOIT-ADMIN-P-367	MC Wireless/Cell Srv & Eqmt-Secd Vendor	03/23/2020	Yes
19-448DOIT-TELEC-P-4689	MC AT&T Wireless Voice, Data, Equipment	03/23/2020	Yes
18-416CMS-BOSS4-P-5857	JPMC POSTS, STEEL TUBULAR	03/24/2020	Yes
17-416CMS-BOSS4-P-113	JPMC FIRE EXTINGUISHER, ANNUAL	03/31/2020	No
17-416CMS-BOSS4-P-114	JPMC BALLASTS, FLUORESCENT, HID AND LED	03/31/2020	No
17-416CMS-BOSS4-P-115	JPMC BARRICADES AND WARNING LIGHTS	03/31/2020	No
20-448DOIT-ADMIN-P-13187	JPMC Linux Statewide Master Contract	03/31/2020	No
20-448DOIT-INFOT-P-13002	EMERGENCY JPMC Linux Statewide Master Contract	03/31/2020	No
CMS5821090	MC Truck Fleet Overflow Management	03/31/2020	No

## Cooperative Solicitation Postings

Here is a list of the cooperative solicitation postings that the State of Illinois has participated in via the Chief Procurement Officer for General Services. Illinois vendors were given an opportunity to respond to the cooperative solicitation. Once the cooperative awards the winning vendor(s), the State can award a contract for the full term of the cooperative contract!

Participation Posting Number	Cooperative	Brief Description
20-510CPOGS-CPOGS-B-12391	Sourcewell	Vehicle Lifts
20-510CPOGS-CPOGS-B-11656	NASPO ValuePoint	MMIS Claims Processing
20-510CPOGS-CPOGS-B-11824	Sourcewell	Furniture Solutions
19-510CPOGS-CPOGS-B-7645	MMCAP	DOT Drugs and Alcohol Testing
19-510CPOGS-CPOGS-B-7647	MMCAP	Non-DOT Drugs and Alcohol Testing
19-510CPOGS-CPOGS-B-6850	NASPO ValuePoint	LED Light Bar Siren Warning Accessories
19-510CPOGS-CPOGS-B-5758	NASPO ValuePoint	On Demand Remote Interpreting Services
19-510CPOGS-CPOGS-B-4848	NASPO ValuePoint	Police Radar/Lidar Systems
19-510CPOGS-CPOGS-B-4445	NASPO ValuePoint	Nationwide Car Rental Services
19-510CPOGS-CPOGS-B-3172	NASPO ValuePoint	Wireless Data, Voice and Accessories
19-510CPOGS-CPOGS-B-2447	NASPO ValuePoint	Transcription Services
18-510CPOGS-CPOGS-B-1994	NASPO ValuePoint	Tires, Tubes and Services
18-510CPOGS-CPOGS-B-682	NASPO ValuePoint	Acquisition Support Services
18-510CPOGS-CPOGS-B-395	NASPO ValuePoint	Inmate Kiosk and Communication Systems
18-510CPOGS-CPOGS-B-42	NASPO ValuePoint	Child Safety Seats

### Helpful Links

UPP Homepage  
UPP Job Aids

<https://www2.illinois.gov/cpo/general/Pages/UnifiedProcurementProgram.aspx>  
<https://www2.illinois.gov/cpo/general/Pages/BidBuy/UPPResources.aspx>