



Request for Cure

Pursuant to 30 ILCS 500/50-57, the Chief Procurement Officer for General Services may, at the request of the State Purchasing Officer and agency head, permit a cure during an active procurement if a violation or deficiency of the Procurement Code, or of the procurement rules, regulations, policies, or practices promulgated by a chief procurement officer occurs.

Instructions for Submission: Complete sections 1-3. The State Purchasing Officer should provide the "Request for Cure" form to the Chief Procurement Officer with documentation as needed to support the request.

1. Procurement Deficiency

- 1.1 State Agency Name
- 1.2 BidBuy Reference Number
- 1.3 Procurement Description
- 1.4 Date Agency notified SPO of the violation or deficiency
- 1.5 Provide a clear description of the violation or deficiency, including reference to the statute, rule, regulation, CPO Notice, or practice lacking compliance.

This is a 30-day BidBuy posting period violation pursuant to 30 ILCS 500/40-25(b) and Illinois Administrative Code Section 1.4025(a)(2), Renewal Option.

Background: Pursuant to the current lease agreement, notice to exercise the renewal option must be provided ninety (90) days prior to the lease expiration date. The deadline to provide such notice was July 1, 2026. The agency's Space Request was received within the permitted time frame, and notice of the intent to exercise the renewal option was issued on April 15, 2026.

Due to staffing issues within the Springfield BOPM office at that time, along with the additional responsibilities associated with my temporary assignment as Assistant Transaction Manager and the transition from that role, as well as a large portfolio of leases with similar expiration dates, the Bid Buy posting for this renewal was not released within the required time frame.

As a result, the required thirty (30)-day Bid Buy posting period prior to the lease expiration date of September 30, 2026, will not be met. BOPM anticipates that the renewal will be published on BidBuy by September 25, 2026.

BOPM is therefore requesting a cure for the 30-day BidBuy posting period violation in order to proceed with the lease renewal.

2. Justification to Cure the Violation or Deficiency

Provide a detailed explanation why the benefits of permitting a cure outweigh the potential harm to stakeholders.

Permitting this cure will allow CMS to fully execute this lease renewal, with pre-negotiated renewal rates, with a start date of 10/1/2026. See attached document for additional justification.

3. Recommended Action Necessary to Cure the Violation or Deficiency

Provide a clear description of the action necessary to cure the violation or deficiency, including the party(ies) that will undertake the action and the time frame to complete each action.

By permitting a reduction in the posting period necessary for this lease renewal, CMS will be allowed to fully execute this lease renewal by the end of September. All items necessary for this lease renewal to be approved in Bid Buy have been received. The Leasing Representative is working with the SPO to post this transaction in Bid Buy prior to 9/24/2026 which will allow time



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for publishing and the completion of execution prior to the expiration date of the initial term.

4. Agency Head and State Purchasing Officer Attestation

The agency head (designee not permitted) and State Purchasing Officer (SPO) individually attest: "I believe the integrity, transparency, and efficiency of the procurement can be maintained while permitting the cure."

Agency Head Name Raven A. DeVaughn

Date

9/23/2024

Agency Head Signature

SPO Name

Sophia Choi

Date

9/24/2026

SPO Signature

5. Required Action to Cure or Rationale for Denying the Cure Request

The posting period is reduced as requested to allow for publication and execution of the lease prior to the initial term expiration.

6. Chief Procurement Officer for General Services Determination

6.1 ☒ I authorize curing the violation or deficiency when following the action in section 5.

6.2 ☐ I deny the request to cure the violation or deficiency in subsection 1.4 based on the rationale in section 5.

Ellen H. Daley Signature

Date

9/25/2026