Request for Cure

Pursuant to 30 ILCS 500/50-57, the Chief Procurement Officer for General Services may, at the request of the State Purchasing Officer and agency head, permit a cure during an active procurement if a violation or deficiency of the Procurement Code, or of the procurement rules, regulations, policies, or practices promulgated by a chief procurement officer occurs.

Instructions for Submission: Complete sections 1-3. The State Purchasing Officer should provide the "Request for Cure" form to the Chief Procurement Officer with documentation as needed to support the request.

1. Procurement Deficiency

1.1 State Agency Name	DoIT - Innovation and Technology
1.2 BidBuy Reference Number	26-448DOIT-APP44-B-49309
1.3 Procurement Description	JPMC Salesforce Prod and Srvces
1.4 Date Agency notified SPO of the violation or deficiency	Nov 13, 2025

1.5 Provide a clear description of the violation or deficiency, including reference to the statute, rule, regulation, CPO Notice, or practice lacking compliance.

The proposals were opened 43 minutes late which violates 44 Ill. Adm. Code 1.2015(f)(1). The new portfolio manager assigned to the procurement was inadvertently in the Department Access profile which didn't display the "Open Bid" button that's necessary to complete the opening at the published time. The portfolio manager contacted a DoIT staff member, who helped troubleshoot the issue and suggested she notify the SPO. Once the access issue was identified and addressed, the bid opening was able to commence as planned, thus the time discrepancy.

2. Justification to Cure the Violation or Deficiency

Provide a detailed explanation why the benefits of permitting a cure outweigh the potential harm to stakeholders.

While it is acknowledged that the proposal opening occurred 43 minutes later than scheduled, it is important to note that the eProcurement (BidBuy) system does not permit late submissions. All proposals were submitted prior to the deadline, and no additional offers were accepted after the designated closing time.

Although the delayed opening constitutes a technical violation of 44 Ill. Admin. Code 1.2015(f)(1), this procedural deviation had no material impact on the integrity of the procurement process or the interests of any stakeholders. All vendors were treated equitably, and the confidentiality of submissions was maintained.

Conversely, denying the cure would have a significantly greater negative impact on all stakeholders. Specifically:

The five (5) vendors who submitted timely proposals would be required to rework and resubmit their proposals under a new solicitation. The average blended rate for proposal development is approximately $150 per hour, representing a substantial cost burden on vendors.

The agency would incur additional administrative workload to reissue and manage a new solicitation, resulting in increased use of taxpayer resources and further delays in the procurement timeline.
In light of these considerations, allowing the cure is in the best interest of both the vendors and the agency, and supports the principles of fairness, efficiency, and responsible stewardship of public funds.

Request for Cure

3. Recommended Action Necessary to Cure the Violation or Deficiency

Provide a clear description of the action necessary to cure the violation or deficiency, including the party(ies) that will undertake the action and the time frame to complete each action.

The agency respectfully requests that the current solicitation be allowed to proceed through the Request for Proposal (RFP) process without requiring reissuance. If approved, the agency will initiate responsiveness reviews, followed by the evaluation phase.

This process is expected to take up to six (6) weeks, after which the agency will announce an award in coordination with its State Purchasing Officer

4. Agency Head and State Purchasing Officer Attestation

The agency head (designee not permitted) and State Purchasing Officer (SPO) individually attest: "I believe the integrity, transparency, and efficiency of the procurement can be maintained while permitting the cure."

Agency Head Name	Brandon Ragle	Date	Nov 17, 2025
Agency Head Signature	Brandon Ragle Digitally signed by Brandon Ragle Date: 2025.11.17 09:55:45 -06'00'		
SPO Name	Joshua Sergent	Date	Nov 17, 2025
SPO Signature	Joshua Sergent Digitally signed by Joshua Sergent Date: 2025.11.17 14:21:31 -06'00'		

5. Required Action to Cure or Rationale for Denying the Cure Request

Allowing the agency to proceed with the procurement process without requiring it to re-solicit.

6. Chief Procurement Officer for General Services Determination

6.1 ☒ I authorize curing the violation or deficiency when following the action in section 5.

6.2 ☐ I deny the request to cure the violation or deficiency in subsection 1.4 based on the rationale in section 5.

Ellen H. Daley Signature	Ellen Holzman Daley Digitally signed by Ellen Holzman Daley Date: 2025.11.19 09:09:03 -06'00'	Date	Nov 19, 2025