



## Request for Cure

Pursuant to 30 ILCS 500/50-57, the Chief Procurement Officer for General Services may, at the request of the State Purchasing Officer and agency head, permit a cure during an active procurement if a violation or deficiency of the Procurement Code, or of the procurement rules, regulations, policies, or practices promulgated by a chief procurement officer occurs.

Instructions for Submission: Complete sections 1-3. The State Purchasing Officer should provide the "Request for Cure" form to the Chief Procurement Officer with documentation as needed to support the request.

### 1. Procurement Deficiency

1.1 State Agency Name

CMS - Central Management Services

1.2 BidBuy Reference Number

26-416CMS-LEAS4-B-51453

1.3 Procurement Description

Renewal Notice of Award L5706 DCFS DeKalb

1.4 Date Agency notified SPO of the violation or deficiency

3/11/2026

1.5 Provide a clear description of the violation or deficiency, including reference to the statute, rule, regulation, CPO Notice, or practice lacking compliance.

The delay associated with this lease renewal was due to the Lessor's failure to timely submit complete and properly executed renewal documentation. Initially, the Lessor delayed signing and returning the Vendor Disclosure Form and Exhibit G that were sent out to him via email on January 13, 2026. These documents were not submitted to CMS until February 5, 2026. Upon receipt, CMS determined that the documents were incomplete and missing critical information and required signatures. The Lessor resubmitted the renewal documentation on February 23, 2026; however, the submission was again incomplete and missing required information. In an effort to assist and expedite the process, CMS met with the Lessor via WebEx on March 6, 2026, to review the renewal documents in detail and provide guidance on CMS requirements for properly completing the forms. Following this meeting, on March 10, 2026, the CPO updated the renewal documents and redistributed them to the Lessor for completion. These delays prevented CMS from circulating the lease renewal for legal and fiscal review and approval, which must occur prior to the Lessor signing and returning the final lease renewal document. It should also be noted that the Lessor is an elderly individual who is attempting to complete the documentation without the assistance of legal counsel, which has contributed to the delays in correcting and completing the required forms. This has led to the 30 days posting period being violated [30 ILCS 500/40-25 (b) and Admin Code Section 1.4025 a)2) Renewal Option]. CMS has maintained consistent and proactive communication with the Lessor throughout the process and retains email correspondence documenting ongoing efforts to obtain the required documentation. Legal and fiscal approvals along with all renewal documents are completed and uploaded within BidBuy. Due to the delayed submission of the required renewal documents, CMS has been unable to meet the standard 30-day posting period required for lease renewals. Therefore, this request for cure is being submitted.

### 2. Justification to Cure the Violation or Deficiency

Provide a detailed explanation why the benefits of permitting a cure outweigh the potential harm to stakeholders.

Permitting this cure will allow CMS to fully execute this lease renewal, with pre negotiated renewal rates, with a start date of April 1, 2026.

### 3. Recommended Action Necessary to Cure the Violation or Deficiency

Provide a clear description of the action necessary to cure the violation or deficiency, including the party(ies) that will undertake the action and the time frame to complete each action.

All items necessary for this lease renewal to be approved on BidBuy have been received. By permitting a reduction in the


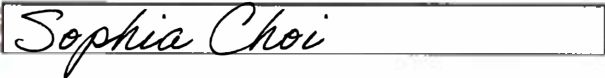


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posting period necessary for this lease renewal, CMS will be allowed to fully execute this lease renewal by the end of March. The transaction has been posted into Bidbuy for approval March 25, 2026.

### 4. Agency Head and State Purchasing Officer Attestation

The agency head (designee not permitted) and State Purchasing Officer (SPO) individually attest: "I believe the integrity, transparency, and efficiency of the procurement can be maintained while permitting the cure."

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|-----------------------|---|------|-----------|
| Agency Head Name      | Raven A. DeVaughn   | Date | 3/30/2026 |
| Agency Head Signature |  |      |           |
| SPO Name              | Sophia Choi   | Date | 3/31/2026 |
| SPO Signature         |  |      |           |

### 5. Required Action to Cure or Rationale for Denying the Cure Request

Allow for reduction in posting period to permit CMS to fully execute the lease renewal, with pre negotiated renewal rates, with a start date of April 1, 2026.

### 6. Chief Procurement Officer for General Services Determination

- 6.1  I authorize curing the violation or deficiency when following the action in section 5.
- 6.2  I deny the request to cure the violation or deficiency in subsection 1.4 based on the rationale in section 5.

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| Ellen H. Daley Signature |  | Date | 3/31/2026 |
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