



Good Faith Effort Contract Renewal Waiver and Concurrence

No vendor shall be eligible for renewal of a contract when that vendor has failed to meet the goals agreed to in the vendor's utilization plan, as defined in Section 2 of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, unless the State agency has determined that the vendor made good faith efforts toward meeting the contract goals. If the State agency determines that the vendor made good faith efforts, the agency may issue a waiver after concurrence by the chief procurement officer. 30 ILCS 500/20-60(f).

Requesting Agency

Original Contract BidBuy PO Number

Renewal Contract BidBuy REQ Number

Section I - General Information

Project Title

Vendor

Section II - BEP Contract Goal Attainment

Provide the current term notice of award dollar amount, the current term contract actual spend, and the proposed renewal notice of award dollar amount.

Current Term
Notice of Award
Amount (\$)

Current Term
Contract Actual
Spend (\$)

Proposed Renewal
Notice of Award
Amount (\$)

Provide current term BEP goal percentage, the BEP goal percentage actually achieved in the current term, and the proposed renewal BEP goal percentage. The actual achieved current term BEP goal percentage is based on the current term contract actual spend.

Current Term BEP
Goal (%)

BEP Goal (%) Actually
Achieved Current Term

Proposed Renewal BEP
Goal (%)

List the names of **all** BEP subcontractors identified on the Utilization Plan. For the current term, list each BEP subcontractor's goal percentage, the actual achieved goal percentage, and the actual achieved goal dollar value.

BEP Subcontractor Name	Goal Percentage	Achieved Goal Percentage	Achieved Goal Value (\$)
BurgherGray	11	4	\$29,446.50
Neal and Leroy	11	0	\$0.00

Add Row

Delete Row



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Section III - Contract Description

Provide a brief description of the current term contract supplies or services:

Section IV - Good Faith Effort

List **actions** that the vendor took which constitute a good faith effort to meet the contract's current term BEP goal percentage. Responses must describe the vendor's actual actions (actions that occurred). **Intended** actions should **not** be listed here.

Describe in detail the impact to the State if this renewal is not approved.

Section V - Additional Information

If the vendor's actions alone do not fully explain the vendor's good faith effort, provide additional information explaining why the contract's current term BEP goal percentage was not achieved.



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arises must be looked at individually by IHDA so that IHDA's General Counsel can determine on a case by case basis if subcontracting is appropriate for each individual assignment. In addition, in 2025, IHDA implemented its DEI and Procurement Policy which enhanced and solidified the role of IHDA's Special Advisor on Equity and Inclusion to have a more active role in monitoring the progress of spend with BEP subcontractors on a more regular basis throughout the term of contracts.

Section VI - State Agency Head Determination

The State Agency Head's signature cannot be delegated or signed by a designee.

"As the Agency Head, I have determined that the vendor's actions constitute a good faith effort to meet the contract's current term BEP goal percentage."

State Agency Head Signature

Printed Name

Title

Date

Section VII - Chief Procurement Officer Concurrence

☐ I concur with the State Agency Head's determination that the vendor made a good faith effort to satisfy the contract's current term BEP goal percentage.

☒ I **do not** concur with the State Agency Head's determination that the vendor made a good faith effort to satisfy the contract's current term BEP goal percentage.

CPO's Signature

Date