[PUT AGENCY LETTERHEAD HERE]

**FISCAL YEAR 2026**

**SMALL BUSINESS CONTRACTING COMPLIANCE PLAN**

Agency Representative Completing this Plan:

Contact Information for Agency Representative:

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1. **GOALS**

1. For Fiscal Year 2026, provide the Agency’s projected total dollar award on Agency Initiated State contracts:

(Please note: for Fiscal Year 2026 your Agency totals will not include releases off CMS master contracts, DOIT master contracts, or master contracts originated through any State Agency other than the one you are reporting on. This applies to all sections of this report.)

1. For Fiscal Year 2026, provide the dollar amount projected to be awarded on Agency Initiated State contracts with qualified small businesses in the following three categories:
   1. Projected award with qualified small businesses pursued as a set-aside =

Note: To count as an award under the Small Business Set-Aside Program, the decision to set-aside the contract needed to be made and documented prior to the solicitation being available to potential contractors.

* 1. Projected award with qualified small business **not** pursued as a set-aside =
  2. Total projected award with qualified small businesses =

1. For Fiscal Year 2026, provide the Agency’s total projected award with qualified small businesses as a percent of total projected award on Agency Initiated State contracts =

2. **METHOD**

1. For Fiscal Year 2026, identify with specificity the Agency’s strategy to achieve the award projections above in 1.2.1 and 1.2.2

3. **TIMELINE**

1. For Fiscal Year 2026, identify a timetable for reaching the award projections outlined above in 1.2.1 and 1.2.2