




Notice 2023.11 General Services

To: Agency Procurement Staff
Central Management Services Bureau of Strategic Sourcing
State Purchasing Officers

From: Ellen H. Daley 

Date: April 14, 2023

Subject: End of the COVID-19 Disaster

CC: Procurement Compliance Monitors
Procurement Policy Board
Commission on Equity and Inclusion

This notice is effective immediately and rescinds CPO Notices 2020.05, 2020.07 and 2022.05.

On March 31, 2023, Governor Pritzker issued EXECUTIVE ORDER 2023-06 (COVID 19 EXECUTIVE ORDER 119) declaring that the state's public health emergency caused by the Covid-19 pandemic will end on May 11, 2023.

Since March 9, 2020, the State of Illinois has been under a continuous disaster resulting from the COVID-19 outbreak. To cope with the disaster, the Illinois Emergency Management Agency and other agencies purchased items pursuant to a Gubernatorial Disaster Proclamation and exempt from the Procurement Code (Code) (30 ILCS 500/) and Governmental Joint Purchasing Act (JPA) (30 ILCS 525/). For purposes of this notice, these contracts are called "Covid-19 contracts."

While EXECUTIVE ORDER 2023-06 expires on April 29, 2023, I anticipate that Governor Pritzker will continue the COVID-19 disaster proclamation through May 11, 2023. When the disaster proclamation ends, agencies shall follow these procedures regarding a Covid-19 contract:

1. Agencies shall notify their State Purchasing Officer when taking a procurement action on a Covid-19 contract if that action is subject to either the Code or JPA. The Code, JPA, and all applicable administrative rules shall be followed.

Examples of a procurement action include a contract amendment, contract renewal, or a release off a joint purchase master contract.



CHIEF PROCUREMENT OFFICE

Ellen H. Daley, General Services

2. If a Covid-19 contractor or contract does not comply with the Code or JPA, then the procurement action shall not be taken.

Examples of non-compliance include a contractor with a conflict of interest or that is an illegal entity.

3. Agencies shall complete procurement actions in BidBuy, including uploading the Covid-19 contract. Procurement actions shall not proceed until the Covid-19 contract is uploaded. Instructions on uploading legacy contracts is available at <https://cpo-general.illinois.gov/content/dam/soi/en/web/cpo-general/general/bidbuy-training-reference-library/33-job-aid-legacy-contract-upload-v20-2-published-05-14-2020.pdf>

Covid-19 contracts that will not have a procurement action do not need to be uploaded to BidBuy.

As the official end of the COVID-19 disaster in Illinois nears, I want to personally thank each of you for your cooperation, professionalism, and resilience. Never did I, nor most of you, expect to be procuring items in a public health crisis that would last for years. Several of you were deployed to assist the Illinois Emergency Management Agency secure contracts for personal protective equipment. Others were tasked by your agencies to purchase items to safeguard the public and your co-workers. What we learned together is that we would rise through the uncertainty to meet the challenge.

As always, if there are any questions regarding this notice, please ask your State Purchasing Officer or contact the Chief Procurement Office at (217) 558-2231.

- End -